



Parking Implementation and Governance Committee

Meeting Date: February 23, 2016; **Time:** 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Adam Chapdelaine, Steve Gilligan, Howard Muise, Laura Wiener, Leland Stein, Mike Morse, Corey Rateau

Not present: Steve Biagioni (Arlington Catholic), Steven Byrne, Mike Gordon, John Hurd

Minutes of January 5, 2016 approved unanimously.

Multi-space Meters. Some of pads froze, IPS will swap them out and test them. 34,000 transactions since August, \$35,000 collected. 9000 transactions, \$9000 in January. 2 meters unusable by credit cards for 2 mornings. Leland reported that January was a big month for Regent, which could have had an impact on parking revenue. Revenue split evenly between 2 lots--Railroad St. and Russell Common. Adam asked Mike to look at length of transactions in each lot. Leland asked about upgrading lighting. Howard concurred that there is not enough light and it doesn't work well. Adam--prioritize lighting for Benefits District. Complaints in general have gone down.

Parking Benefits District. Do we need to create it formally? Laura will look into it. Will need to create a Revolving Account.

Single Space Meters. Since we didn't bid them out as a lease, can't use existing bids. Need to get it onto warrant, or on Capital Plan, or rebid with a lease option.

Improvement to Russell Common Lot. Corey--EV Stations need to be near old meters for electricity, or near apartments, or Jefferson Cutter House. Ask DPW to look into the best location. Cap. Planning did include funds for charging stations. Could put in a single space meter at 2 EV spaces and charge \$1.00/hour. Laura will talk to Seth F.

Taxi stands closest to Medford St. Corey will work with DPW to remove taxi stand signs on Medford St., to be installed in 1st 2 spots in Russell lot facing residences.

Zipcar--Add one spot adjacent to existing spot. \$2400/year revenue from current spot.

Permit Only area has been removed. Corey will ask Kurt what a restriping would cost, and if DPW can do it themselves.

Loading zone. Laura will keep on it. Try to schedule a meeting with Starbucks. Leland noted that a truck recently hit the marquee during delivery to Gail Ann's. Curb is low so trucks back up onto curb.

Parking Control Officer (PCO). Currently works only until 6. Need to increase time until 8:00 pm. Adam will talk to Chief Ryan. Corey has a PCO willing to work til 8, increasing weekly hours by 12 hours. Howard asked if there have been more tickets in the lot. Can't tell yet. Most of tickets are for the street.

Bus stop in Broadway Plaza (#87 bus). Fire Chief has said ok. Laura will pull together a meeting with the T, and include Leland, Corey, Howard.

Corey--HP space on Medford St.